DOCUMENT RESUME

ED 134 257 JC 770 096

TITLE	Seventh Annual Report and Recommendations of the Maryland State Board for Community Colleges.
INSTITUTION	Maryland State Board for Community Colleges, Annapolis.
PUB DATE	76
NOTE	17p.
EDRS PRICE	MF-$0.83 HC-$1.67 Plus Postage.
DESCRIPTORS	Adult Education; *Annual Reports; Community Colleges; Construction Costs; Educational Finance; Enrollment; Facilities; Instructional Programs; *Junior Colleges; *State Boards of Education; Statewide Planning; Vocational Education
IDENTIFIERS	*Maryland

ABSTRACT

This document reports on the activities of the Maryland State Board for Community Colleges and the community colleges under its jurisdiction for fiscal year 1975-76. During this period, community college enrollment was 76,240, an increase of 17.9% over the previous year. Part-time students represented 63%, and minority students 19%, of total enrollment. Thirty-one degree and certificate programs, primarily in occupational areas, were reviewed and endorsed by the Board. Some 40,000 Maryland citizens completed approximately 1,900 continuing education and community and public service courses. Total net operating expenditures for the community colleges were $89,492,836. A total of $103,000,000 was authorized for capital construction, of which $88,769,838 was allocated to community colleges. The Board completed a full update of the statewide master plan for community colleges in Maryland, including revised enrollment, facilities, and financial projections. Additionally, goals for the next decade were set forth. The Board also recommended legislation, primarily related to community college funding, and continued work on five projects designed to improve occupational education in the state. (JDS)

****
* Documents acquired by ERIC include many informal unpublished *
* materials not available from other sources. ERIC makes every effort *
* to obtain the best copy available. Nevertheless, items of marginal *
* reproducibility are often encountered and this affects the quality *
* of the microfiche and hardcopy reproductions ERIC makes available *
* via the ERIC Document Reproduction Service (EDRS). EDRS is not *
* responsible for the quality of the original document. Reproductions *
* supplied by EDRS are the best that can be made from the original. *
****

ED134257

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
NATIONAL INSTITUTE OF EDUCATION

THIS DOCUMENT HAS BEEN REPRODUCED EXACTLY AS RECEIVED FROM THE PERSON OR ORGANIZATION ORIGINATING IT. POINTS OF VIEW OR OPINIONS STATED DO NOT NECESSARILY REPRESENT OFFICIAL NATIONAL INSTITUTE OF EDUCATION POSITION OR POLICY.

TC 720 086

2

MARYLAND STATE BOARD FOR COMMUNITY COLLEGES

Dr. Clifford K. Beck
Chairman

Dr. Samuel P. Massie, Jr.
Vice Chairman

Mrs. Howard G. Crist, Jr.
Mr. James P. Dickel
Mr. Charles Mindel
Mr. Francis H. Morris
Mr. William Sartorius
Dr. James A. Sesenbaugh

* * * * * * * * * * * * *

Glenn Bushell, Esq.
Assistant Attorney General

* * * * * * * * * * * * *

Dr. Brent M. Johnson
Executive Director

Dr. Stephen D. Millman
Assistant Executive Director

Dr. Emory Harrison, Jr.
Facilities Planning

Mr. Robert J. Brill
Business Affairs

Ms. R. M. Malcolm Rodgers
Student Affairs & Services

Mr. Robert L. DuBose
Facilities Planning

Mr. James D. Tschechtelin
Research & Management Information

MARYLAND STATE BOARD FOR COMMUNITY COLLEGES

State Treasury Building
Annapolis, Maryland 21404
301—269-2881

The Honorable Marvin Mandel
Governor of Maryland
Annapolis, Maryland 21401

Your Excellency:

Article 77A, by which creation of a State Board for Community Colleges was authorized in 1968, provides that one of the duties of the Board is "to report annually to the General Assembly of the Board's activities and the activities of the community colleges." In accordance with this provision, the State Board for Community Colleges is pleased to present herewith its Seventh Annual Report for the period July 1, 1975 through June 30, 1976.

During this period the vigorous growth of the community colleges continued. In fact, enrollment increased 17 percent from Fall 1974 to Fall 1975. Each community college in the Statewide system is improving in the scope and coverage of its appropriate programs and in the relevancy of these programs to students and community needs. During this reporting period, thirty-one new degree and certificate programs were reviewed and endorsed by the State Board for Community Colleges. The new programs were primarily occupational in nature.

The State Board for Community Colleges published several major documents in FY 1976. A full and complete update of the *Statewide Master Plan for Community Colleges in Maryland* was accomplished. The plan conformed with the Executive Planning Guidelines and was reviewed by the Department of Budget and Fiscal Planning as well as the Department of State Planning. In addition, a followup study of exited students was carried out and published; the Board published a monthly *Bulletin* on timely topics which was distributed Statewide and to selected Nationwide agencies and institutions; and a progress report entitled *The Improvement of Occupational Education in Maryland* was published.

During FY 1976, a community college "without walls" was established. Designated Wor-Wic Tech Community College, the institution is sponsored by Worcester and Wicomico Counties and also serves citizens of Dorchester and Somerset Counties. A branch campus of Catonsville Community College was approved and established in Carroll County. The Inner Harbor Campus of the Community College of Baltimore was completed; and a survey of postsecondary occupational education needs in St. Mary's County was conducted.

The Board, at your suggestion, formed a task force to develop a revised budget procedure which would eliminate budget deficits caused by enrollments beyond projections. The

task force issued a report, which was approved by the Board, and has been written in Legislative language for consideration in the 1977 Session of the General Assembly.

The State Board, in concert with community college trustees and presidents of respective colleges, the State Board for Higher Education, and other educational elements, intends to pursue its commitment to operational excellence and relevance to needs, both within its body and within the community colleges. The Board also reaffirms its strong commitment of the necessity for dynamic leadership and local control to reside with the respective local boards of trustees within the framework of policies adopted and administered by the State Board. Only with this commitment can the colleges fulfill their respective obligation to the local communities.

The State Board for Community Colleges will continue to strive to reach the Goals contained in the Master Plan as we serve the citizens of the State of Maryland.

Sincerely yours,

Clifford K. Beck
Chairman

TABLE OF CONTENTS

ENROLLMENT 1

ACADEMIC AFFAIRS 2

FINANCE 4

CAPITAL CONSTRUCTION 6

MASTER PLAN 8

LEGISLATION 9

VOCATIONAL EDUCATION ACTS GRANT 10

MARYLAND COMMUNITY COLLEGES

Allegany Community College
Cumberland
W. Ardell Haines, President

Anne Arundel Community College
Arnold
Robert P. Ludlum, President

Community College of Baltimore
Baltimore City
Harry Bard, President

Catonsville Community College
Baltimore County
B. A. Barringer, President

Cecil Community College
North East
William J. O'Connor, President

Charles County Community College
La Plata
J. N. Carsey, President

Chesapeake College
Wye Mills
Robert C. Schleiger, President

Dundalk Community College
Baltimore County
John E. Ravekes, President

Essex Community College
Baltimore County
Vernon Wanty, President

Frederick Community College
Frederick
Lewis W. Stephens, President

Garrett Community College
McHenry
Alfred C. O'Connell, President

Hagerstown Junior College
Hagerstown
Atlee C. Kepler, President

Harford Community College
Bel Air
Ralph H. Jordan, Acting President

Howard Community College
Columbia
Alfred J. Smith, Jr., President

Montgomery Community College
Rockville, Takoma Park, Germantown
William C. Strasser, President

Prince George's Community College
Largo
Robert I. Bickford, President

Wor-Wic Tech Community College
Salisbury
Arnold H. Maner, President

ENROLLMENT

The 1975 opening Fall credit enrollment for community colleges was 76,240, an increase of 17.9 percent over that of the previous year. While the increase was substantial, there is some evidence that such a rise was only a temporary increase in a generally slower rate of growth. Detailed enrollment history and projections are shown in the *Statewide Master Plan for Community Colleges in Maryland Fiscal Years 1977-1986.*

Student Characteristics

Until 1969, full-time students accounted for more than 50 percent of the total community college enrollment in Maryland. In the past years, the ratio has shifted. In Fall 1975, part-time students represented 63 percent of the total enrollment.

In Fall 1975, minority students accounted for over 19 percent of the total community college enrollment. Black students comprised 18 percent of the total enrollment, an increase of 4 percent over the past four years.

More than four-fifths of the students (89 percent) attended community college in their home county. Nine percent were from another county in Maryland, and only 2 percent of the students were from other states or foreign countries.

A follow-up study was conducted to help assess student goals and outcomes. Questionnaires were sent to 19,934 persons who were first-time students in Maryland community colleges, Fall 1972. The major findings included:

- Only half of the respondents held an AA goal, and 14 percent came for "courses of interest;"
- Sixty percent stated that they achieved their educational goal;
- While 55 percent were employed full-time, 74 percent were employed full-time when their goal was career development;
- While 38 percent transferred, 68 percent transferred when their goal was transfer;
- Eighty-seven percent stated that they would recommend their community college to a friend.

ACADEMIC AFFAIRS

Maryland community colleges provide transfer, occupational, and certificate programs for their citizens. In addition, many continuing education courses and community and public service activities are included in their offerings.

New Programs

Thirty-one degree and certificate programs at thirteen community colleges were reviewed and endorsed by the State Board for Community Colleges during the 1975-76 academic year. The new programs were primarily in the occupational areas.

The programs endorsed by the State Board for Community Colleges in the 1975-76 academic year were:

Community College	*Program*	*Degree*
Allegany	Media Technology	AA
Baltimore	Emergency Medical Service	AA/Certificate
	Gerontology	AA/Certificate
	Operating Room Technician	Certificate
	Special Education in Speech and Hearing	AA/Certificate
Catonsville	Materials Management	AA/Certificate
	Real Estate	AA/Certificate
Charles	Horticulture	Certificate
Dundalk	Accounting	AA/Certificate
	Photography	AA
Essex	Animal Science—Veterinary Assistant	AA
	Court and Conference Reporting	AA
Frederick	Administration of Criminal Justice	AA
	Biomedical Laboratory Technology	AA/Certificate
Garrett	Maintenance Technology	AA/Certificate
Hagerstown	Emergency Medical Service	Certificate
	Management	AA

Community College	*Program*	*Degree*
Harford	Broadcasting	AA/Certificate
	Photography	Certificate
	Real Estate	Certificate
	Retail Management	AA/Certificate
Howard	Vision Care Technology	AA
Prince George's	Medical Records Technology	AA
	Nuclear Medicine Technology	AA
	Respiratory Therapist	AA
Wor-Wic Tech	Accounting	AA
	Arts and Sciences	AA
	Business Management	AA
	Hotel-Motel Management	AA/Certificate
	Law Enforcement	AA
	Retail Management	AA
	Secretarial Science	AA/Certificate

Continuing Education and Community and Public Service Activities

Continuing education and community and public service activities have emerged among the most vital components of Maryland's comprehensive community college system. Continuing education includes courses for citizens intending to upgrade an existing talent or to acquire new skills required in the labor market. Community and public service activities include workshops, seminars, and lecture series dealing with key political, social, and economic issues facing our communities. The range of curriculum development allows each college to work toward the solution of major problems in its community.

The State Board coordinates and assists each college in its development of high-quality continuing education/community service curriculum. During this fiscal year, some 40,000 Maryland citizens completed approximately 1,900 continuing education and community and public service courses. In addition, hundreds of thousands of Maryland citizens participated in and attended concerts, plays, workshops, and other related activities sponsored by the colleges. Noncredit curriculum in the community college addresses not only the traditional academic needs of the citizenry of Maryland, but also has the flexibility to be able to address public concerns dealing with such areas as consumerism, health related issues, and human development.

Continuing education provides high-quality, low-cost programming which aids students in all realms of their everyday existence. The State Board assists each college in issues related to finding, curriculum development and evaluation, and program articulation. Conceptualizing the ideals involved in a lifelong learning process is one of the major objectives of the State Board.

FINANCE

Total net operating expenditures for the seventeen community colleges during fiscal year 1976 were $89,492,836. The average cost per full-time equivalent student was $1,665. A summary of the major sources of revenue for each institution in fiscal year 1976 follows:

MARYLAND COMMUNITY COLLEGES

Major Sources of Revenue FY 1976

Community College	*Student Fees and Tuition*	*State*	*Local Political Subdivisions*	*Other Revenue*
Allegany	$ 826,013	$ 1,168,571	$ 581,625	$ 55,000
Anne Arundel	1,779,646	2,662,667	2,056,752	96,040
Baltimore	2,397,057	4,439,138	2,456,471	----------
Catonsville	2,669,653	4,172,378	3,379,620	63,692
Cecil	372,862	673,715	390,567	12,692
Charles	643,200	1,109,143	812,000	227,508
Chesapeake	269,213	639,503	393,394	32,869
Dundalk	553,900	1,253,350	1,444,649	15,432
Essex	2,243,176	4,012,827	3,137,887	96,937
Frederick	463,648	932,806	586,841	62,645
Garrett	164,114	626,117	333,000	15,163
Hagerstown	634,871	1,062,642	844,316	47,088
Harford	1,811,607	1,750,532	1,238,812	57,918
Howard	513,649	853,580	720,312	30,312
Montgomery	6,640,757	6,043,240	6,224,750	250,353
Prince George's	3,736,321	5,358,971	3,235,541	205,234
Wor-Wic Tech	4,165	14,872	71,919	979
TOTALS	$25,723,832	$36,774,052	$27,908,256	$1,269,862

Source: SBCC-CC-4

In addition to the above, community colleges receive revenues from the federal government, auxiliary services, and grants.

The following information summarizes total expenditures and percentage by function of total educational and general expenditures for fiscal year 1976.

MARYLAND COMMUNITY COLLEGES

Percentage by Function of Total Educational and General Expenditures for FY 1976

Community College	*Net Current Operating Expenses*	*Instruction*	*Instructional Resources*	*Student Affairs*	*Plant Operation and Maintenance*	*General Administration*	*General Institutional*	*Other*
Allegany	$ 2,643,845	60%	6%	5%	7%	7%	15%	—
Anne Arundel	6,224,369	62	5	6	14	10	3	—
Baltimore	9,292,667	59	4	6	14	17	—	—
Catonsville	10,237,327	51	7	10	15	11	6	—
Cecil	1,394,881	56	7	12	10	7	8	—
Charles	2,803,933	45	7	7	15	11	7	8%
Chesapeake	1,213,804	45	5	12	22	12	4	—
Dundalk	3,011,833	47	10	13	11	10	9	—
Essex	8,961,582	53	7	9	16	5	10	—
Frederick	1,978,468	58	8	7	16	8	3	—
Garrett	1,142,404	48	7	6	10	9	19	1
Hagerstown	2,510,304	54	5	7	8	13	13	—
Harford	4,384,973	55	5	11	14	14	1	—
Howard	2,252,318	52	10	7	12	17	2	—
Montgomery	19,303,209	54	8	8	14	12	4	—
Prince George's	12,057,000	59	4	8	10	17	2	—
Wor-Wic Tech	79,919	19	—	9	—	35	37	—
TOTALS	$89,492,836	55%	6%	8%	13%	13%	5%	—

Source: SBCC-4

CAPITAL CONSTRUCTION

The State provides at least 50 percent of capital funds required for community college capital construction on a matching basis for space which is eligible under the State Construction Guidelines. In some instances, community colleges are eligible for more than 50 percent State aid based upon the level of State support for local school systems. Regional community colleges are eligible for up to 75 percent in State aid. Based upon this formula, the General Assembly has authorized $103,000,000 in State capital construction bonds for community colleges in the period fiscal year 1962 through fiscal year 1976. Of this total, $88,769,838 has been allocated to the community colleges through June 30, 1976. A summary of allocations approved for community colleges during fiscal year 1976 follows:

Community College	*Project*	*State Aid*
Anne Arundel	Administration Building Furniture and Equipment	$ 21,695.00
Baltimore	Nursing Education Facility Construction	237,468.00
Cecil	Physical Education Building Design	40,584.00
Charles	Elevated Water Storage Tank Construction	134,523.00
Dundalk	Physical Education Building Construction	840,504.00
Essex	Second Entrance, Additional Funds Design and Construction	11,499.00
	Science Laboratory Modifications Construction	42,250.00
	Social Science and Counseling Center Furniture and Equipment	92,436.00
	Site Development and Parking Design	17,850.00
	Maintenance and Operations Building Design	18,300.00
Frederick	Parking Lot Design and Construction	50,000.00

Community College	*Project*	*State Aid*
Hagerstown	Assembly Building Design	$ 36,312.00
Harford	Library Furniture and Equipment	143,511.00
	Physical Education Building Furniture and Equipment	26,014.50
Howard	Communications and Arts Building Construction	1,078,875.00
Montgomery	Site Development, Germantown Campus Construction	414,505.00
	Parking Lot, Rockville Campus Design	1,897.50
	Parking Lot, Rockville Campus Construction	35,357.00
	Physical Education Building, Takoma Park Campus—Construction	969,500.43
	Building No. 1, Germantown Campus Construction	1,412,250.00
	Building No. 2, Germantown Campus Construction	1,822,212.00
Prince George's	Alterations at Bladen Hall Design and Construction	170,000.00
	TOTAL	$7,617,543.43

MASTER PLAN

The State Board for Community Colleges completed a full update of the *Statewide Master Plan for Community Colleges in Maryland* in fiscal year 1976. The general purpose of the Plan is to combine aims with previous experience to build a proposed course of action for Maryland community college. The plan communicates the intentions of the State Board and provides a guide for coherent decision making. The Plan presents completely revised enrollment, facilities, and financial projections. Also included is a comprehensive appendix of policy and data references.

The Plan sets forth six major goals for the decade ahead:

- To coordinate and assist in the development of a high quality community college system;
- To provide equal access to community colleges for all Maryland citizens;
- To provide high quality comprehensive transfer and continuing education programs and services;
- To offer a comprehensive selection of career programs, courses, and student support services to aid the human and manpower needs of the State and its communities;
- To analyze current and potential services to local communities and recommend those most promising for systemwide development;
- To increase the efficiency of community college operations without impairing the quality of services.

Each goal contains specific objectives, strategies, and time frames as appropriate.

In the original State Board for Community Colleges Master Plan, the commitment was expressed to update the Plan annually. Concurrently, the Governor of Maryland ordered all State agencies to participate in an Executive Planning Process which would assist the General Assembly and the Executive Department with long-term and short-term planning to be used in the development of the State budget.

LEGISLATION

During fiscal year 1976, the State Board for Community Colleges supported efforts to increase the base level of State support for community colleges. A committee of presidents, trustees, and State Board members studied various alternative State funding mechanisms, including full State funding, line item budgeting, differential funding based on program costs, and an equalization approach based on the relative ability of subdivisions to pay community college operating costs.

The committee recommended the Board endorse the concept of a foundation formula tied to State participation in elementary and secondary school costs. To implement this methodology, the State Board staff drafted proposed legislation which ultimately emerged as 1976 Senate Bill 110. The measure failed to be enacted.

The Board also strongly supported the recommendation of the Legislative Council to increase State Aid to Community Colleges by $100 per full-time equivalent student. The recommendation, introduced as 1976 Senate Bill 279, also failed to be enacted.

Much attention during the year was focused on the recommendations of the Governors' Commission on Structure and Governance of Education (the Rosenberg Commission). The State Board staff worked closely with the Wilner Task Force and appropriate General Assembly committees in assuring that the approved legislation took full cognizance of the unique role and mission of community colleges.

VOCATIONAL EDUCATION ACTS GRANT

In 1974, the State Board for Community Colleges was awarded a grant from the Division of Vocational-Technical Education, State Department of Education, to study various aspects of postsecondary occupational education in Maryland. The projects address five critical areas identified by the *Statewide Master Plan for Community Colleges in Maryland 1973-1983*. The projects are supported by funds derived from the Federal Vocational Education Acts of 1963 and 1968.

The five projects are:

- To seek to improve articulation between secondary and postsecondary occupational programs in the State;
- To develop a management information system for occupational programs in order to respond to the data needs of the Division of Vocational-Technical Education, the Maryland Council for Higher Education, and other State agencies;
- To implement the May 1974 report of the Community College Career Program Evaluation Committee, primarily to initiate pilot study of selected programs in terms of approved analytical framework;
- To conduct feasibility study and the limited development, and placement of Maryland community college occupational students.

In May 1976, the proposals for the projects noted above were expanded to encompass areas not previously within the scope of the five projects. Further, a funding increase of $75,000 was requested for fiscal year 1977. It is anticipated that the proposals will be favorably received and the grant increased to $100,000.

The studies and projects conducted with these funds will greatly aid the improvement of occupational education in Maryland.

UNIVERSITY OF CALIF.
LOS ANGELES
CLEARINGHOUSE FOR
JUNIOR COLLEGES

SBCC:500